

Framework agreement relating to the electronic transmission of supplier invoices

Dear Sir or Madam,

You have enquired if we, as the recipient of goods or services, agree to the simplified electronic transmission of your invoices in accordance with § 14 Section 1 of VAT legislation.

In the name and on behalf of the companies referred to under this link

<https://e-rechnung.swmh.de/docs/gesellschaften.pdf> we can confirm that we agree to the electronic transmission of your invoices. This consent can be revoked at any time and is subject to the following conditions:

1. Legally binding electronic invoices can only be sent to the email mailbox:
rechnung@invoice.swmh.de
2. We accept electronic invoices only in the form of PDF files which are sent as an attachment to an email.
3. These PDF invoices must comply with all statutory requirements, and must in particular contain all data in accordance with §§ 14, 14a of VAT legislation.
4. Attachments to the invoice itself must be combined with the invoice as one PDF file
5. Multiple invoices can be sent as attachments to one email. However, the individual invoices (if relevant with attachments) must be sent separately from each other as individual PDF files. Please note the size restrictions of mailboxes.

Please note that we can only accept and recognise your PDF invoices as delivered to the above-mentioned email mailbox if they comply with the requirements outlined above and if they are intact and (technically) readable.

SWMH Service GmbH